

**GALVESTON BAY AREA CHAPTER – TMN
BOARD OF DIRECTORS MEETING
MINUTES
March 31, 2009
Extension Office**

The meeting convened at 7:00 P.M.

Board Members Attending:

Frank Budny, Jim Duron, Mary Jean Hayden, Diane Humes, Gib Larson Julie Massey, Sara Snell, Verva Densmore, Beverly Williams

Absent:

Terry Jackson

Others Present:

Cliff Muehe, Tawy Muehe

Agenda: Agenda was reviewed.

President

1. Welcome, Gib

Big Larsen was welcomed as Volunteer Service Director replacing Sue Sutterby who had to resign.

2. ANROSP Conference

GBA has made a presentation at this conference before. They are asking for another presentation at the National Conservation Training Center in West Virginia.

Vice-President

1. Meeting speakers

John B Anderson, Author of Formation and Future of the Upper Texas Coast will be the April speaker.

2. Website & Chapter calendar

The website and calendar responsibilities were discussed. Mary Jean wants the Board and Chapter to become very internet savvy in order to attract future members through the Chapter website.

3. Midden

It was the consensus of the Board that the Midden continues to be outstanding. Kudos to the committee.

Treasurer

1. Treasurer's report

Frank presented the Treasurer's report for March 31, 2009. With no objections, the report was accepted by the Board.

2. Grants and gifts

Frank announced to the Board that when a person asks not to be reimbursed for expenses for a project, the cost will be recorded for that project and the income will be put in the Scholarship Fund. With this procedure the actual expenses for a project will be captured and a donation will be made to the Scholarship Fund.

Verva reported on the sub-committee that had considered Chapter Grant Program Guidelines. The sub-committee suggested that grant funds should provide environmental education to the public or to Chapter membership with priority given to projects that benefit the community. Written report is attached. Verva will present the report to the Chapter meeting.

Secretary

1. The Minutes of the Board Meeting of March 3, 2009 were reviewed. Minutes were approved.
2. Nelda will continue working on a list of past board motions.

Past President

1. No report

Sponsor Representative

1. Julie report

A new chapter in East Texas is being developed based in Orange, Texas. Julie met with the agent with suggestions.

The Spring Class is continuing and we will be having Camp Wild.

Membership

1. Ad Hoc Comm. – Hours Report Form

Terry will discuss new form at the April Chapter meeting.

2. Membership Report

Terry was ill but sent her report to the Board.

3. Membership Directory

Directory will be ready soon including the 2009 Spring Class.

Chapter Training

1. Training Class

Members are very involved in volunteer activities and advanced training. They will receive instruction for filling out report form. **MOTION: We have a fee waiver for two members of the class.** Verva moved. Sara seconded. Motion passed.

2. Advanced Training

Advance training is set up through May.

Volunteer Services

1. Edu-Outreach

Planned activities are in the April Midden.

2. Stewardship

Gib has met with the Stewardship Committee. Gib asked that the Board approve the appointment of Sara Snell as Chair of the Stewardship Committee. Beverly seconded. Appointment was approved.

At the first meeting the committee had eight people that agreed to serve on the committee. At the second meeting the committee reviewed the Stewardship Committee Charter. The Committee has made some modifications that will be further reviewed by the committee.

'08 Class Representative

1. Records retention – Jim Duron

Jim handed out a report which listed recommendations of records to be retained and method and length of retention for the Board to consider. He asked the Board to study his recommendations and respond.

Jim moved and Frank seconded that the meeting adjourn.

Meeting adjourned at 8:52PM.

Respectfully submitted,

Nelda Tuthill
Recording Secretary

Action Items

Date	Project	Action	Responsible	Expected Date to Complete	Comments
1/6/09	Records retention	Develop records retention policy	Board/Jim Duron		
02/03/09	Grants and Gifts	Suggestions for uses of funds	Board	03/03/09	Action referred to committee 3/3
3/03/09	Develop guidelines for grant/gift proposals	Refer to committee	Frank Budny, Verva Densmore, & Bev Frannea	03/31/09	