

**GALVESTON BAY AREA CHAPTER – TMN  
BOARD OF DIRECTORS MEETING  
MINUTES  
March 3, 2009  
Extension Office**

The meeting convened at 7:00 P.M.

**Board Members Attending:**

Frank Budny, Jim Duron, Mary Jean Hayden, Diane Humes, Terry Jackson, Julie Massey, Sara Snell, Verva Densmore, Beverly Williams

**Absent:**

Nelda Tuthill, Sue Sutterby

**Others Present:**

**Agenda:** Agenda was reviewed.

**President**

1. Chapter report & goals development  
Mary Jean presented a power point presentation on Chapter Goals 2009. The board suggested minor changes to be made before presentation to the membership at the April Chapter meeting.
2. GISP opening  
GISP will be opening on 3/21/09. Board members were encouraged to show support by being there.
3. Board meeting schedule  
The next Board meeting will be March 31 at the Extension Office at 7PM. There will not be a meeting in April. Also, September Board meetings will be Sept. 1 and Sept 29. There will not be a meeting in October.

**Vice-President**

1. Meeting speakers  
John B Anderson, Author of The Upper Texas Coast will be the April speaker.
2. Website & Chapter calendar  
Work to link the calendar with websites is needed. Also the links with our partners' (i.e. ABNC, TCPP, etc.) volunteer needs need strengthening. Finally, we need to have a "contact us" link on our home page.
3. Midden  
The Midden will likely go to Helen next Monday 3/10/09.

## **Treasurer**

1. Treasurer's report  
Frank presented the Treasurer's report for February 28, 2009.
2. Grants and gifts  
Ideas on where/how to use the grant money will be solicited from the membership. An ad hoc committee will meet to develop and propose guidelines for those proposals. Frank Budny, Verva Densmore will be on that committee and Bev Frennea will also be invited.
3. Memorial funds  
Julie encouraged prompt movement on using the Henry Criss and Gary Bell donations. The Criss memorial should be complete by the end of March.

## **Secretary**

1. The Minutes of the Board Meeting of February 3, 2009 were reviewed. Terry made a motion, seconded by Julie, and the minutes were approved.
2. Nelda will continue working on a list of past board motions.

## **Past President**

1. No report

## **Sponsor Representative**

1. Julie report  
Julie drew the Board's attention to the State Master Naturalist website's UTube link to the Trinity River work and suggested that we think about how we might do similar links for our projects.
2. Prairie restoration demo  
Tom Solomon is staffing an excellent demo at the Houston Livestock Show and Rodeo and we are encouraged to visit and support his efforts.
3. Mason Park Award  
Diane Humes submitted an award application for the wetland storm water treatment project and was honored with first place in the Best Overall category by the Houston Galveston Area Council.

## **Membership**

1. Ad Hoc Comm. – Hours Report Form  
The new form was submitted for review. The form will be presented at the April membership meeting.
2. Membership Report  
Terry distributed the comprehensive report she submits to Extension each month.
3. Membership Directory
4. The directory was sent to the membership for corrections and review. Eighteen people responded back. Once the new class information is available, those people will be added and the directory will be sent out in its final form.

## **Chapter Training**

1. Training Class  
The first class went well. 30 Master Naturalists from the chapter were on hand to help.
2. Advanced Training  
AT is moving along. Two of the four AT currently scheduled will be on weekend days.

## **Volunteer Services**

1. Sue Sutterby replacement  
Sue Sutterby has resigned from the Board and we will initiate search for replacement.
2. Edu-Outreach  
Mary Jean reported that this is going fine.
3. Stewardship  
Dick is currently in charge of Stewardship but it was agreed, again, that there should be a committee

## **'08 Class Representative**

1. Records retention – Jim Duron  
Jim has been communicating with people about where records are located. Julie confirmed that many are in the Extension Office files. Jim is continuing his work on a plan for retention.

## **'08 Class Representative**

1. Verva reported that the Henry Criss memorial is nearing completion and should be complete by the end of March.
2. Many 2008 class members are involved in supporting the new class.

## **Other Business**

1. Member Retention - This initiative is on hold.
2. Grants & Gifts - This was discussed under Treasurer report.
3. Website & Calendar - This was discussed during the Vice President's report.

Sara moved and Julie seconded that the meeting adjourn.

Meeting adjourned at 9:00PM

Respectfully submitted,

Verva Densmore for  
Nelda Tuthill  
Recording Secretary

### Action Items

Date	Project	Action	Responsible	Expected Date to Complete	Comments
1/6/09	Records retention	Develop records retention policy	Board/Jim Duron		
02/03/09	Grants and Gifts	Suggestions for uses of funds	Board	03/03/09	Action referred to committee 3/3
3/03/09	Develop guidelines for grant/gift proposals	Refer to committee	Frank Budny, Verva Densmore, & Bev Frannea	03/31/09	