

**GALVESTON BAY AREA CHAPTER – TMN
BOARD OF DIRECTORS MEETING
MINUTES
April 1, 2008 – Extension Office**

The meeting convened at 7:00 PM.

Attending: Steve Alexander* Dick Benoit Frank Budny* Shane Ferguson* Cheryl Henry
Terry Jackson* Julie Massey* Cliff Muehe* Tawy Muehe* Sara Snell* Nelda Tuthill*

Absent: Betty Holt

* Voting Members

Agenda: No changes to the agenda.

Minutes: The Minutes of the Board Meeting of March 4, 2008 were reviewed and approved.

Old Business:

1) Update from By-Laws ad-hoc team

Fran Ryan, representing the By-Laws ad-hoc team, presented a draft set of By-Laws to present to the State office for review and approval. The team used the comments in Michelle Haggerty's response to the earlier draft submission to prepare the latest version.

The team still had a few issues they wanted to put before the Board.

BY-LAWS

Quorum – state recommends those present, team prefers 25% of voting membership

Voting – prefers certified members

Appointment of board members – Bylaws say Nominating Committee can recommend.

Appointments could be voted on by Chapter at the time officers are voted on.

OPERATING HANDBOOK

State says documents should be adopted by the Chapter. The team recommended that the Operating Handbook be split into two documents—one for operating and the other for forms.

The Operating handbook is 90% finished. The team plans to have it ready before the next Board Meeting. They request that the Operating Handbook be presented to the General Membership at the Chapter meeting.

MOTION: The Chapter submit the Bylaws to Michelle for review and approval.
Moved by Cliff. Terry seconded.

2) Green Team Update

Nelda gave an update of Green Team activities. The Team will have a booth at the Service Fair. They will provide water in pitchers by the coffee area for use in members' cups. Members have been encouraged to bring their own eating utensils and take them home for cleaning. A kitchen compost bin will also be provided.

The team has worked with Carolyn Miles to establish a chart on the website showing public recycling sites in the Galveston/Clear Lake Area. They will continue to provide green tips in the Midden and will be writing articles.

3) Inventory/cabinet/coffee pot

MOTION: The Chapter sell Joanna the cabinet for \$100 and reimburse the amount of a new coffee pot not to exceed \$25. Cliff moved and Shane seconded.

4) Memorial for Don Bass

Julie will get in touch with Scholarship Committee and submit recommendations to the Board.

5) Bay Day Application

May 17 – The Chapter can share a table with Baytown Nature Center, with brochures.

6) Class Budget Purchase – Half Moons

Class budget has been used to reimburse for Half Moons that have been presented as speaker gifts.

New Business:

State Meeting at Bamberger Ranch

Shane came back with lists of ideas that other Chapters are doing. He discovered that some neighboring Chapters need help and asked if there is anything we can do to help those Chapters.

Treasurers of the Bay Workshop/Grant

Sara reported than an application for a grant had been submitted to the Magnolia Trust for supplemental funds for Treasures of the Bay.

Summary of Events

Schedule through November 5, 2008 was presented. The date for Cruisin with Karma has been set for May 15, 2008.

Committee Reports:

- 1) President: No report.
- 2) Vice President: The Lookingbills, speakers at the April Chapter meeting have been invited to the Service Fair and Pot Luck Dinner.
- 3) Treasurer: Presented April report. **MOTION: The Board accepts the Treasurer's report as submitted.** Tawy moved. Cheryl seconded. **MOTION: Treasurer shall submit Form 8734 Support Schedule for Advance Ruling Period.** Terry moved.
- 4) Membership: Terry is enjoying her new role. Nine (9) members of the current class are already reporting hours. Thirteen members will be re-certified at Chapter meeting. Terry will be at Service Fair to answer questions about reporting volunteer and advanced training hours.
- 5) Secretary: No report.
- 6) AT/VS Chairperson: Receives requests for approval of service activities and sends them to Terry.
- 7) Sponsor: Flyers for Treasures of the Bay workshop for the teachers are being distributed to schools.
- 8) Communication Chairperson: Invited Board members to write and submit articles for the Midden. He commended Nathan for work that is being done on the Midden and asked that everyone thank him. The next planning meeting for the May-June issue is May 3. Deadline is May 12.
- 9) Training class Chairperson: Very active and enthusiastic class.
- 10) Chapter /State Volunteer Rep: North Texas will have a regional meeting. Rainwater harvesting training will be in Menard, Texas. Cliff will send announcement to Chapter through Alan.
- 11) Class Reps: No report.
- 12) Community Outreach Chairperson: Shane has taken over as Chair. He is trying to become familiar with the workings of the committee.
- 13) Advanced Training Chairperson: The Big Thicket Trek was a big success. Guides were very knowledgeable. Next events are scheduled for May 9-10 – Estuarine Smorgasboard and Cruisin with Karma on May 15. **MOTION: Send Karma a check for \$280.** Sara moved. Shane seconded.
- 14) Stewardship Chairperson: Wetland restoration team is still active. Prairie restoration is active at Texas City Prairie Preserve, ABNC, and Reitan Point. Hawk monitoring and water monitoring are active. A goal is to get the Invasive Species activity going. The Prairie at Carbide Park is being taken over by Howard Lindsey from the current class.
- 15) Spirit Chairperson: People have been good about helping to set up and take down the room at Carbide Park. Extra help will be needed for the Service Fair.
- 16) Historian: No report.
- 17) Sales: No report.

Tawy moved and Cheryl seconded that the meeting adjourn.

Meeting adjourned at 8:55 P.P.

Respectfully submitted,

Nelda Tuthill

Action Items

Date	Project	Action	Responsible	Expected Date to Complete	Comments
04/01/08	Draft By-Laws	Submit draft By-Laws to State for review and approval	Sara	05/06/08	