

**GALVESTON BAY AREA CHAPTER – TMN  
BOARD OF DIRECTORS MEETING  
MINUTES  
January 8, 2008 – Extension Office**

The meeting convened at 1:30 PM.

**Attending:** [\*voting members]

Steve Alexander\* Dick Benoit Frank Budny\* Barb Ellisor\* Shane Ferguson\* Cheryl Henry\* Cliff Muehe\* Tawy Muehe\* Sara Snell\* Nelda Tuthill\*

**Absent:** Shirley Foster Betty Holt Terry Jackson\* Julie Massey\* Mel Measeles

**Visiting:** Leo Symmank

\* Voting Members

**Agenda:** Sara reviewed the agenda.

**Minutes:** The Minutes of the Board Meeting of December 4, 2007 were reviewed and approved.

December Chapter business meeting minutes were approved.

Appointments were approved by e-mail for Tawy Muehe – AT/VS Chair, Barbara Ellisor – Training Chair, Steve Alexander – Communications Chair, Cliff Muehe – State Representative.

**Old Business:**

1) Welcome to the Board

2)

Sara welcomed members to the Board. Most are returning for another term and will be knowledgeable in their areas.

3) 2007 in Review – Goals/Accomplishments

4)

The Board reviewed 2007 Goals and accomplishments

140 attended graduation

20+ awards were presented for Treasures of the Bay

101,000 volunteer hours to date, \$380,000 savings to our partners

More than 19,000 hours Advanced Training

Made donation of \$1,500 to Armand Bayou Nature Center

TCPP, Reitan Point, Armand Bayou prairie activities are going strong

Teachers Workshop conducted by MN

2 Bay adventures programs

Another wetlands class  
More AT than ever, many with 40+ attending  
MN participation at GISP – approx 1,000 students and adults  
1<sup>st</sup> time budget  
Direct outreach 189,000 contacts  
1 MN with greater than 7,500 hours  
3 MN with greater than 2,500 hours  
Direct outreach 90,000+  
18 attended state meeting  
Chapter sponsored shrimp boil  
Chapter won blue ribbon and white ribbon in photo and art

3) Debrief End of Year Meeting

Quicker presentation of graduation and awards  
Theme for each table was fun

4) Annual Report

Tawy had the report ready except she needed reports for Advanced Training and Stewardship. Those reports had been sent to Nelda. She will forward the reports to Tawy.

5) Chapter Picnic

The Chapter Picnic will be on the Ides of March (March 15, 2008) under the Pavilion at Carbide Park. We have the pavilion from 10-5. Hamburgers will be served Noon to 2 PM. Activities will include bird watching, etc. and any other picnic games members want to bring. Cliff wants families with children and grandchildren. Do we need a RSVP? The Board is the Chapter Picnic committee. We would like a silent auction with proceeds going to the Scholarship Fund. We have to be out of the park by 5.

6) Charter Update

The Board reviewed the marked up By-Laws submitted by Michelle Haggerty.

**MOTION:** Submit the document to By-laws committee to incorporate changes to the Chapter By-Laws by April and that Committee work on Operating Handbook Steve moved and Cheryl seconded. Motion passed.

7) Review of Updated Chapter Operating Handbook

We are operating under current Operating Handbook.

The By-Laws Review Committee volunteered to update the Operating Handbook to be in accordance with revised By-Laws

**New Business:**

1) Meeting Schedule for next year

**MOTION:** Meetings for 2008 will be held 7-9 first Tuesday evening of the month. Shane moved, Tawy seconded. Motion passed. The Extension Office calendar was consulted to assure the meeting room would be available.

2) Opportunities for 2008

The Board worked on Goals for 2008 to be presented at February Chapter meeting.

Update of Monthly Summary of Activities.

Sara reviewed the Monthly Summary of Activities for 2008.

**Committee Reports:**

- 1) President: Thanked Board members.
- 2) Vice President: Ted Eubanks from Austin will speak at the February Chapter meeting. His topic is Bird and Wildlife Monitoring.
- 3) Treasurer: Presented year-end Treasurer's report. The report will be presented to the Chapter as the year-end report.
- 4) Membership: Tawy will meet with Terry for training. New report for 2008 is available. Address list is available.
- 5) Secretary: No report
- 6) AT/VS Chairperson: Presented On-going volunteering opportunities, Advanced Training, and Stewardship Projects of the Month.
- 7) CEO: No report
- 8) Sponsor: No report
- 9) Communication Chairperson: The Communications Committee met January 3. They discussed Jan-Feb Midden and the website. Carolyn is receiving up-to-date information for website.
- 10) Training class Chairperson: First training team meeting was held. Tentative agenda is on the website. Currently 15 people have expressed interest in the class. Twenty-one is usually the maximum.
- 11) Chapter State Volunteer Rep: Sends reports to the Chapter that are received from the State.
- 12) Class Reps: No report
- 13) Community Outreach Chairperson: No report
- 14) Advanced Training Chairperson: No report
- 15) Stewardship Chairperson: Dick received the newsletter from the Anahuac Wildlife Refuge. The newsletter reported 100 hours for Master Naturalists.
- 16) Spirit Chairperson: Appreciated all the help at the graduation. Tables and chairs were put up and then put away very quickly.
- 17) Historian: No report
- 18) Sales: We are now being charged shipping from the State. We will have to pass that charge on to the merchandise that will be sold.

Barbara moved and Leo seconded that the meeting adjourn.

Meeting adjourned at 4:00 PM.

Respectfully submitted,  
Nelda Tuthill, Recording Secretary

### **Action Items**

Date	Project	Action	Responsible	Expected Date to Complete	Comments
01/08/08	Community Outreach Job Description	Send Job Description to Shane	Sara	02/05/08	